



INSTRUMENTATION LIMITED
(A Government of India Enterprise)
KANJIKODE WEST, PALAKKAD-678 623
Ph:0491-2566127

Ref: ILP/P&A/RR/2025

Date: 31.05.2025

REQUIRES- OFFICERS ON REGULAR BASIS FOR THE FOLLOWING POSTS.

Instrumentation Limited, a CPSE under Ministry of Heavy Industry is one of the premier control valve manufacturer in the country, is looking for qualified and experienced professionals for the below mentioned regular cadre posts. The interested candidates may send their application by post to the **Dy.Manager(P&A), Instrumentation Limited, Kanjikode West, Palakkad-678 623**, with self-attested copies of all the relevant certificates, so as to reach the office on or before **05.07.2025, 05.00 pm**, in the prescribed application form. Applicants are requested to mention the name of the post applied for in the application form. Late application will not be considered.

Sl. No.	Posts	Grade	No:of Vacancies	Max Age (in years)	Pay Scale	Qualification	Experience
1	Additional General Manager – (Plant Operations)	E6	1	57 years as on date of advt.	90000-240000	BE/B.TECH (Mechanical)/ eqvt. Desirable: MTech, MBA/PG Diploma.	Minimum 20 years in control valve industry, out of which last 3 years should be at the level of Head of Department/Team lead of Manufacturing area including machining and assembly in a reputed Control Valve Industry having turnover more than Rs.50 Cr. Desirable:- Exposure to Design and Engineering of Control Valves, Testing and Inspection of Control Valves, Knowledge of ERP packages like Oracle, SAP, etc will be added advantage.

2.	Sr.Manager (Finance & Accounts)	E4	1	47 years as on date of advt.	70000- 200000	CA/ICWA/ CMA	Minimum 13 years of experience in executive position in handling financial matters in an reputed organization of having revenue not less than Rs 50 crores and should be well versed with accounting practices in the country, handling taxation matters, finalization of annual accounts, dealing with auditors, Board level matters, etc. HoD level position and candidate should be able to lead team of Finance & Accounts department for overall management of Finance & Accounts functions of the Company. Should be well versed with MS office applications.
3.	Senior Engineer (Design & Engineering & Assembly)	E2	1	38 years as on date of advt.	50000- 160000	BE/B.Tech (Mechanical)	Minimum 5 years of design & engineering experience in any control valve or similar industry, and have experience in AutoCAD and 3D modeling Solid works software's (assembly/Par/design & engineering) and should be capable of doing design calculations and preparations of technical documents. Technical support to manufacturing area involving assembly, machining, testing of calibration of valves. Candidates should have exposure of manufacturing of control valves. Should be well versed with MS office applications.

4.	Senior Engineer(Design & Engineering)	E2	1	38 years as on date of advt.	50000-160000	BE/B.Tech (Mechanical)	Minimum 5 years of design & engineering experience in any control valve or similar industry, and have experience in AutoCAD and 3D modeling Solid works software's (assembly/Par/design & engineering) and should be capable of doing design calculations and preparations of technical documents. Should be well versed with MS office applications.
5.	Senior Engineer (Quality Control)	E2	1	38 years as on date of advt.	50000-160000	BE/B.Tech (Mechanical)	Minimum 5 Years in field of carrying out customer inspection of control valve/ butterfly valve/power cylinders etc. and should have knowledge of the standards related to control valve and butterfly valves, NDT level to qualification desirable and should be well versed with MS office applications.
6.	Accounts Officer (Finance& Accounts)	E1	1	35 years as on date of advt.	40000-140000	CA/ICWA/ CMA	Minimum 3 years of experience in dealing day to day matters of accounts of an organization, taxation matters, inventory costing, payroll, exposure of finalizing the Books of Accounts and Annual Audits.

2. RELAXATION & RESERVATIONS:

Age relaxation & Reservations will be as per Govt. of India Directives.

3. REMUNERATION:

- a) The salary scales are as per IDA 2017 of Govt of India. Perks @ 35% of basic, DA (Presently 48.7% of Basic), HRA- 18% of Basic, EL, PF, Medical facilities for self and family are extra and other statutory benefits as applicable for the grade.
- b) An annual increment of 3% of basic pay as per the scale during the year shall be admissible on the Basic Pay, subject to satisfactory performance.

4. MEDICAL EXAMINATION

Candidates provisionally selected will have to undergo a Pre-Employment Medical Examination at Instrumentation Limited, Dispensary before joining Instrumentation Limited to ascertain Medical Fitness. Applicants should meet all the Medical Standards as prescribed by the company (concerned authority in respect of PwD candidates). No relaxation in Health Standards will be allowed. Appointment of selected candidates is subject to receipt of satisfactory Medical report from the company's Doctor as per the Medical Standards of the Company.(Candidates applying for the technical positions with color blindness will not be considered, hence need not apply)

5. APPLICATION & PROCESSING FEE

A non-refundable account payee Demand Draft for **Rs.500/-** for General, EWS & OBC drawn in favour of Instrumentation Limited, by any Scheduled Bank payable at Palakkad is to be enclosed along with the prescribed application. No other mode of payment is acceptable. For SC/ST Category, a non-refundable account payee Demand Draft for **Rs.250/-** only as the processing fee is to be enclosed along with the prescribed application. No fee to be paid by persons with Disability (PwD). Application without proper Demand Draft (Except PwD) will be summarily rejected. Candidates are advised to write their name and address on reverse side of the Demand Draft.

6. GENERAL CONDITIONS:

1. The above requirements are on regular basis.
2. Only Indian Nationals need apply.
3. Applicants serving in Govt./Public Sector Enterprises/Semi-Govt./Autonomous Organizations should apply through proper channel or produce 'No Objection Certificate' at the time of interview failing which they will not be permitted to appear for the interview.
4. Candidates fulfilling the above job specification as on date of advertisement only need apply.
5. Mere conformity to the job requirements/ qualification will not entitle a candidate to be called for interview. Management reserves the right to reject the application without assigning any reason, raise the Standard of Specifications to restrict the number of candidates to be called for interview.
6. The selection from the list of shortlisted candidate will be made through Personal Interview. Selection will be made strictly on the basis of qualifying marks, post qualification experience & performance in the interview, in the order of merit. Management reserves the right to conduct written examination for the above mentioned posts at any point of time, if deemed necessary.
7. Appointment of selected candidates is subject to verification of Caste and Character and Antecedents, as the case may be, from the concerned authorities as per the rules of the Company.
8. The candidates appointed to the above posts will undergo the Probationary period of (1) year. During this time their performance conduct and over all suitability for the roll will be monitored and assessed.
9. Candidates belonging to SC/ST/OBC (non-creamy layer)/PwD/Ex-Servicemen/ Minority/EWS category should enclose a copy of the certificate issued by the Competent Authority to that effect. Category should be carefully filled-up in the application format as this will not be allowed to be changed at a later date.

10. Shortlisted Candidates appearing for interview have to produce all the original documents at the time of document verification, wherein candidates will be required to produce testimonials/documents in support of age, qualification.
11. Candidates attending interview would be reimbursed Travelling Allowance (TA), i.e. III AC Class Train fare by the shortest route, subject to production of proof of travel (Original onward journey ticket and photo copy of return journey ticket), failing which TA will not be paid. In case the candidate travel by other modes of transport, he /she will be reimbursed the fare limited to the shortest route by train or actual expenses, whichever is less, on production of proof. In case of failure to produce the original testimonials/certificates as mentioned in the application for verification while attending the interview, the candidate will not be allowed to appear for interview and no TA shall be payable.
12. Incomplete application or applications not in the prescribed format will be rejected and no correspondence in this regard will be entertained.
13. If any information provided by the candidate is found to be false or not found in conformity with eligibility criteria mentioned in the advertisement, then the same will be liable for rejection at any stage of selection process or even after engagement.
14. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/engagement shall be enough reason for disqualification.
15. The company shall not be liable for any damage/injury/loss to the individual, if any, sustained during the entire selection process and journey.
16. The joining period is within 30 days from the date of issue of appointment order extension in this period can be granted by the Competent Authority depending upon the exigencies of work urgency. If the Candidate does not report for duty within the stipulated period the offer of the appointment shall be deemed to have been withdrawn.
17. Management reserves the right to call or not to call any/all of the candidates who have responded against this advertisement. No correspondence regarding the rejection of application in case of ineligibility will be entertained.
18. Management will not be responsible for delayed receipt/non-receipt of applications.
19. Intimation/correspondence regarding interview etc., will be sent through e-mail & Speed Post.
20. The decision of Management regarding selection will be final.
21. Court of jurisdiction for any dispute will be at Palakkad, Kerala.

7. HOW TO APPLY:

- a) Eligible and interested candidates are requested to log in to Company's Website (**www.ilpqt.com**) and download the application format and send the filled form physically.
- b) Candidate who applied once cannot alter their application under any circumstances.
- c) Candidates are required to possess a valid e-mail id and Mobile No. which has to be entered in the application form, so that intimation/ communication regarding the Interview can be sent. They are also advised to retain this e-mail ID active for at least one year as any important intimation/ communication to the candidates shall be provided by the company. They are further requested to check their e-mail regularly for any communication; company will not be responsible for bounce e-mail.
- d) Application in the prescribed format duly filled enclosing the Demand Draft and set of self attested photocopies of relevant certificates in proof of qualification, age, category, experience etc (all the relevant original certificates should be produced at the time of interview) and affixing passport size photograph at the space provided should be sent in sealed cover super scribed "Application for the post of -----" so as to reach the following address on or before **05.07.2025, 5 pm.**

**Dy.Manager (P&A)
Instrumentation Limited
Kanjikode west
Palakkad-678 623**

- e) Candidates can apply only for one post clearly mentioning the post applied for, along with DD and all other relevant documents.
- f) Application has to be sent through Ordinary post/Speed post/Register post/Courier only. Applications received through other modes, viz., Fax/E-mail/By hand will not be accepted and will be summarily rejected.
- g) Request for change of mailing address, category, discipline as declared in the application will not be entertained.
